

**PENNSYLVANIA CONVENTION CENTER LABOR SUPPLIER  
CREDIT CARD AUTHORIZATION**

Please fax the completed form to the Elliott-Lewis Convention Services Credit Department. A photo copy of both the front and back of the credit card and a copy of the authorized signers' drivers' license is required to be submitted along with this form.

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Authorized Cardholder (print): \_\_\_\_\_

Cardholders Signature: \_\_\_\_\_

Check One:     Master Card             Visa             Discover             American Express

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

INVOICES	AMOUNT	3% HANDLING FEE

Special Instructions: (i.e. run through separately, consolidate invoices, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*ELLIOTT-LEWIS CONVENTION SERVICES RESERVES THE RIGHT TO CHARGE A  
HANDLING FEE OF 3% OF THE TOTAL SALE\*\*\***